



# MOUNTAINS OF THE MOON UNIVERSITY

## ACADEMIC REGISTRAR'S OFFICE

HRM/010/030/01

16<sup>th</sup> September 2024

To: All Academic Staff

**RE: PROGRAM FOR THE ELECTIONS OF FACULTY DEANS AND HEADS OF DEPARTMENTS**

This is to notify all academic staff that the positions for the Faculty Deans and Heads of Departments will fall vacant with effect from 1<sup>st</sup> October 2024.

Sections 51(2), 53 and 54 of the Universities and Other Tertiary Institutions Act 2001, as amended, provides for the election of Faculty Deans and Heads of Departments.

The purpose of this memo is to notify you of the program for the elections of the Faculty Deans and Heads of Departments as follows: -

N/S	Activity	Time Frame
1	Announcement of the Elections roadmap	19 <sup>th</sup> September 2024
2	Verification and display of the Voters register	19 <sup>th</sup> to 25 <sup>th</sup> September 2024
3	Nomination of candidates	26 <sup>th</sup> to 27 <sup>th</sup> September 2024
4	Declaration of nominated candidates	1 <sup>st</sup> October 2024
5	Campaigns	2 <sup>nd</sup> October 2024
6	Voting	4 <sup>th</sup> October 2024
7	Appointments of elected candidates for the Post of Faculty Deans and Heads of Departments	15 <sup>th</sup> October 2024

*The detailed guidelines for the Elections of Faculty Deans and Heads of Departments are attached for ease of reference.*

Yours faithfully,

Grace K Nyakahuma  
**ACADEMIC REGISTRAR**

**Copy:** Vice Chancellor  
Deputy Vice Chancellors  
University Secretary  
Deputy Director Human Resource