



EXTERNAL JOB ADVERT NO 3. OF 2024

Mountains of the Moon University (MMU) is a Public University established under Statutory Instrument Number 2 of 2022, hence a body corporate with perpetual succession and a Common Seal. First established as a Private University in 2005, by the National Council for Higher Education (NCHE), in accordance with the Universities and Other Tertiary Institutions Act 2001, as amended, MMU strives to becoming an academic Centre of excellence, by recruiting high caliber staff. Therefore, MMU invites applications from suitably qualified and skilled Ugandans for the following positions: -

JOB TITLE: CHIEF HUMAN RESOURCE MANAGEMENT -Re-advertised

Salary Scale: (PU3)

Responsible to: University Secretary

Responsible for: Deputy Chief Human Resource

Age Limit: 55 years and below

Terms of Employment: Contract

Ref. No.: EXTER AD /APP/12/1/24

No. of Posts: 1

Purpose of the Job

Provide leadership and oversee the strategic direction and viability of the HR Directorate.

Person Specifications

Qualifications

- i) A minimum of a Masters degree in Human Resource Management or Organizational and Industrial Psychology, or Management or Organizational Development or Public Administration, or Management or Business Administration, or Management and Information Systems, from a recognized higher education training institution.
- ii) Bachelors (Hons) degree in Human Resource Management or Organizational and Industrial Psychology or Organizational Development or Public Administration, or Management or Business Administration and Information Systems from a recognized higher education training institution.
- iii) Should have at least eight (8) years of experience in human resource management, four (4) of which at a senior level in a public institution.
- iv) Membership with HR professional body is an added advantage

Experience and Competences

- i) Leadership and supervisory skills in planning, organising and coordination HR
- ii) Ability to build, lead and work with teams.
- iii) Computer literacy.

- iv) Interpersonal & communication skills.
- v) Quick judgement and decision making.
- vi) Record keeping skills
- vii) Ability to initiate change.
- viii) Ability to initiate change.

JOB TITLE: LECTURER – (Medical Lab Science or Medical Lab Technology) – Re-advertised.

Salary Scale: (PU6.1)

Responsible to: Head of Department

Responsible for: Assistant Lecturer

Ref. No.: INT/ADV/ACAD /APP/12/2/24

Age Limit: 50 years and below

No. of Posts: 1

Purpose of the Job

To teach, supervise, promote research studies, disseminate research findings, and participate in Community Service.

Person Specifications

(a) Qualifications

- i) Should have a Masters degree in Medical Lab Science or Medical Lab Technology, but on a PhD track in Medical Science or Health Sciences
- ii) First Class or Second Upper Bachelor's (Hons) Degrees in Medical Lab Science or Medical Lab Technology.

(b) Experience and Competences

- i) Should have at least three (3) years of teaching experience at the level of Assistant Lecturer.
- ii) Should have at least three (3) internationally recognized peer reviewed publications in the field of specialization. At least one of the publications as a main author should have been produced since appointment or promotion to the rank of Lecturer.
- iii) Demonstrated computer literacy and adequate communication skills are a MUST.
- iv) Implementation of a research project(s) as assistant PI or member of a research team, is an added advantage.
- v) Being a registered professional in the field of specialization is an added advantage

APPLICATION PROCESS

Interested and eligible candidates **MUST ELECTRONICALLY** submit the application documents below **merged as one document** in PDF to applicationdec2024@mmu.ac.ug:

1. Application letter.
2. A detailed up-to-date Curriculum Vitae (CV) containing names and contacts of three (3) credible referees.
3. Certified copies of the relevant academic/professional Transcripts and Certificates.
4. Copies of relevant appointment and confirmation letter (s).

5. Copy of a valid National Identity Card and work identity card.
6. Details of the physical address, telephone contact and email address.
7. Any other relevant documentation to support the application.

N.B: Application not in **one PDF file** and those arriving after the closing time and date will not be considered. Details of the job advert can be accessed on the University website: www.mmu.ac.ug.

Applications should be addressed to: -

The University Secretary
Mountains of the Moon University
P. O. Box 837, Lake Saaka Campus, Block C, Ground Level
Fort Portal, Uganda.

The application must be received by 5:00 p.m. on **January 6, 2025**. MMU is an equal opportunity employer, and appointments to all positions are based on merit. **Only shortlisted candidates will be contacted formally.** Females and persons with disabilities are encouraged to apply.

